

YEARBOOK

1938-1939

NOVEMBER CLUB

ANDOVER
MASSACHUSETTS

Organized November 7, 1889
Incorporated June 15, 1891



PRESIDENTS OF THE NOVEMBER CLUB

1889-1938

- *MRS. HELEN M. COY, 1889-1890
- *MISS EMILY A. MEANS, 1890-1891
- *MRS. FREDERIC PALMER, 1891-1892
- MRS. WILLIAM J. TUCKER, 1892-1893, Hanover, N. H.
- *MISS MARIA S. MERRILL, 1893-1894
- *MISS AGNES PARK, 1894-1896
- *MRS. HORACE H. TYER, 1896-1898
- *MRS. MATTHEW S. McCURDY, 1898-1901
- *MISS ALICE BUCK, 1901-1903
- *MRS. FREDERIC PALMER, 1903-1904
- *MRS. HORACE H. TYER, 1904-1905
- *MRS. MATTHEW S. McCURDY, 1905-1906
- *MRS. PETER D. SMITH, 1906-1909
- MRS. JAMES C. SAWYER, 1909-1911
- MRS. FRANK T. CARLTON, 1911-1913
- MRS. EDWARD Y. HINCKS, 1913-1914, Cambridge
- MISS KATHERINE R. KELSEY, 1914-1917
- MRS. JAMES C. SAWYER, 1917-1919
- *MRS. HORACE H. TYER, 1919-1921
- *MISS BERTHA BAILEY, 1921-1923
- MRS. JOHN C. ANGUS, 1923-1925
- MRS. E. VICTOR BIGELOW, 1925-1927
- MRS. FRANK T. CARLTON, 1927-1928
- MISS FONNIE E. DAVIS, 1928-1931
- MRS. JAMES H. EATON, 1931-1932
- MRS. HENRY S. HOPPER, 1932-1934
- MRS. LESTER E. LYNDE, 1934-1936
- MISS ANNE B. PENNIMAN, 1936-

*Deceased

OFFICERS, 1938-1939

President	MISS ANNE B. PENNIMAN
First Vice-President	MRS. FREDERICK M. BOYCE
Second Vice-President	MRS. CHARLES H. SAWYER
Recording Secretary	MRS. MERVIN E. STEVENS
Corresponding Secretary	MRS. CLEVELAND GILCREAST
Treasurer	MRS. MITCHELL JOHNSON

Directors for One Year

MRS. HENRY A. BODWELL
MRS. FOSTER C. BARNARD

Directors for Two Years

MRS. J. ROSWELL GALLAGHER
MRS. F. TYLER CARLTON

Directors for Three Years

MRS. BYRON C. HALL
MRS. FREDERICK R. HULME

Directors' meetings are held with Miss Penniman the second Wednesday of each month at 10:00 a. m.

COMMITTEES

Clubhouse Committee

MRS. JOHN E. BURGESS, Telephone 739
MRS. PHILIP W. BLAKE, Telephone 727
MRS. ARTHUR E. HIRST, Telephone 696

Printing Committee

MRS. MERVIN E. STEVENS
MISS BESSIE P. GOLDSMITH

Committee on Teas

MRS. ROBERT E. BROWN
MRS. NATHAN C. HAMBLIN
MRS. HOWELL F. SHEPARD

Auditor

MRS. FREDERICK H. JONES

Andover Infirmary Christmas Committee

MRS. ROSCOE E. DAKE
MRS. HARRY I. EMMONS
MRS. CLEVELAND GILCREAST

Ways and Means Committee

MRS. FREDERICK BUTLER
MRS. HERBERT B. MERRICK
MRS. GEORGE SANBORN

Grounds Committee

MISS BESSIE P. GOLDSMITH
MRS. ROBERT E. BROWN
MRS. JOHN M. STEWART

Ticket Committee

MRS. BYRON C. HALL
MRS. FREDERICK R. HULME

Nominating Committee

MRS. LESTER E. LYNDE
MRS. LESTER C. NEWTON
MRS. ARTHUR BLISS

CALENDAR

November, 1938

- -

April, 1939

Meetings are held at the November Clubhouse,
6 Locke Street, on alternate Mondays, beginning
November 7, 1938, at 3:00 p. m., unless otherwise stated.

Nov. 7 MONOLOGUES (Dramatic Department)
MARGARET RUTH ADAMS
Afternoon Tea (For members only)

Nov. 21 AROUND AGAIN IN THE YANKEE
(Illustrated) 8:15 p. m.
CAPTAIN IRVING JOHNSON
Refreshments

DEC. 5 BOOK PANORAMA
(Literature Department)
ELEANOR BROOKS GULICK
Afternoon Tea

DEC. 19 VANISHING NEW ENGLAND (Illustrated)
MISS HELEN G. MANK
MISS EDITH W. MANK
Afternoon Tea

JAN. 16 WHAT MAKES A HOUSE CHARMING
MRS. ANSON H. SMITH
Afternoon Tea

JAN. 30 MEET SOUTH AMERICA (Illustrated)
DR. ROLAND HALL SHARP
Afternoon Tea

FEB. 13 ARE TEACHERS CRAZY?
MR. SCOTT H. PARADISE
Afternoon Tea

FEB. 27 WHAT TO WEAR AND WHO SHOULD
WEAR IT
MISS BEATRICE BOWRY
Afternoon Tea

- MAR. 13 CLOSE-UPS OF FAMOUS PEOPLE
MR. C. WILLIAM DUNCAN
Afternoon Tea
- MAR. 27 LIVING PICTURES (Art Department)
Afternoon Tea
- APR. 10 UNDER NORTHERN LIGHTS
MR. SYDNEY R. MONTAGUE
Afternoon Tea
- APR. 17 ANNUAL MEETING (For members only)
Afternoon Tea
-

HISTORY IN THE MAKING

Hour of Meeting, 9:45 a. m.

Day of Meeting, Wednesday

Lecturer, MRS. FRANK MANSFIELD TAYLOR

November 16

January 18

December 7

February 8

December 21

March 1

January 11

March 15

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December 7

February 8

December 21

March 1

January 11

March 15

DEPARTMENT PROGRAMS

ART

Hour of Meeting, 3:00 p. m.,

Day of Meeting, Monday

Committee { MISS ALICE C. JENKINS
 { MRS. JOHN O. SHEPPARD
 { MISS MARJORIE E. DAVIES

MEN OF ART

PAINTING IN THE WESTERN WORLD

FLORENTINE SCHOOL

Nov. 14 GIOTTO: LIFE OF; ART OF
 DECORATIONS AT ASSISSI; DECORATIONS
 AT PADUA

Nov. 28 LEONARDO DA VINCI: LIFE OF; ART OF
 ADORATION OF MAGI; LAST SUPPER;
 MONA LISA

Dec. 12 MICHAEL ANGELO: LIFE OF; ART OF
 DECORATIONS IN SISTINE CHAPEL

VENETIAN SCHOOL

Jan. 9 TITIAN: LIFE OF; ART OF
 THE ASSUMPTION; THE MAN WITH THE
 GLOVE; THE YOUNG ENGLISHMAN

FLEMISH SCHOOL

Jan. 23 RUBENS: LIFE OF; ART OF
 DESCENT FROM THE CROSS; PORTRAIT OF
 SELF AND WIFE (Munich)

DUTCH SCHOOL

Feb. 6 REMBRANDT: LIFE OF; ART OF
 DIANA OF THE BATH; THE NIGHT WATCH

SPANISH SCHOOL

Feb. 20 VELASQUEZ: LIFE OF; ART OF
MARIANNA OF AUSTRIA; POPE INNOCENT X; INFANTA MARGARET; REUNION OF DRINKERS

ENGLISH SCHOOL

Mar. 6 HOGARTH: LIFE OF; ART OF
THE GATE OF CALAIS; LORD LOVAT;
THE SHRIMP GIRL; PEG WOFFINGTON

Mar. 21 (Tues.) TRIP TO BOSTON MUSEUM OF FINE
ARTS

Apr. 3 ANNUAL MEETING

LITERATURE

Hour of Meeting, 3:00 p. m.

Day of Meeting, Wednesday

Committee { MRS. EMMA GOULD CARTER
MRS. CLEVELAND GILCREAST
MISS JULIA E. TWICHELL

Nov. 16	"LISTEN! THE WIND"	<i>Anne M. Lindbergh</i>
Nov. 30	WILLIAM AND DOROTHY	<i>Helen Ashton</i>
Dec. 14	ROME AT CHRISTMAS	<i>J. E. Twichell</i>
Jan. 11	REDISCOVERY OF MAN	<i>H. C. Link</i>
Jan. 25	HORSE AND BUGGY DOCTOR	<i>A. E. Hertzler</i>
Feb. 8	EDWIN ARLINGTON ROBINSON	<i>Hermann Hagedorn</i>
Feb. 23	(THURSDAY) TO BE ANNOUNCED	
Mar. 8	TO BE ANNOUNCED	
Mar. 22	TO BE ANNOUNCED	
Apr. 5	ANNUAL MEETING	

DRAMA

Hour of Meeting, 3:00 p. m.

Day of Meeting, Friday

Committee { MRS. WALTER H. PARTRIDGE
MRS. LEON A. FIELD
MRS. MYRON E. GUTTERSON
MISS ALICE L. BELL

Nov. 25 SHADOW AND SUBSTANCE

Paul Vincent Carroll

Dec. 9 SHADOW AND SUBSTANCE

Paul Vincent Carroll

Jan. 6 OUR TOWN

Thornton Wilder

Jan. 20 I HAVE BEEN HERE BEFORE

J. P. Priestly

Feb. 3 I HAVE BEEN HERE BEFORE

J. P. Priestly

Feb. 17 ABE LINCOLN IN ILLINOIS

Robert E. Sherwood

Mar. 3 ABE LINCOLN IN ILLINOIS

Robert E. Sherwood

Mar. 17 MISSOURI LEGEND

E. P. Ginty

Mar. 31 MISSOURI LEGEND

E. P. Ginty

Apr. 14 ANNUAL MEETING

ROLL OF MEMEERS

Abbott, Frances W. (Mrs. Charles E.)
Alden, Rosa R. (Mrs. John)
Ashton, Harriet R. (Mrs. Joseph N.)
Avery, Annie P. (Mrs. John)
Bailey, Florence L. (Mrs. R. A.)
Baldwin, Martha A. (Mrs. Eben)
Ball, Katharine B. (Reverend)
Bancroft, Mary E. (Miss)
✓ Barlow, Madeleine B. (Mrs. Nelson)
Barnard, Elizabeth D. (Mrs. Foster C.)
✓ Barnard, Mabel P. (Mrs. H. W.)
Barnard, Sallie S. (Mrs. Kenneth H.)
Barnard, Winifred M. (Mrs. W. Shirley)
Bearse, Frances T. (Mrs. Norman I.)
Bell, Alice L. (Miss)
Bell, Edith F. (Mrs. Joseph P.)
Bell, Mary W. (Miss)
✓ Bender, Laura (Mrs. Wilbur J.)
Bergstrom, Gertrude B. (Mrs. Francis)
Bevins, Gertrude S. (Mrs. William J.)
Billings, Emlie F. (Mrs. Walter E.)
Blake, Margaret L. (Mrs. Philip W.)
Bliss, Eleanor G. (Mrs. Arthur)
Bodwell, Eva C. (Mrs. Henry A.)
Boyce, Eda T. (Mrs. Frederick M.)
Boynton, Clara R. (Miss)
Brigham, Winifred W. (Mrs. Frank L.)
Brockbank, Bessie C. (Mrs. Isaac M.)
Brown, Beatrice T. (Mrs. George G.)
Brown, Edna A. (Miss)
Brown, Ethel F. (Miss)
Brown, Miriam R. (Mrs. Robert E.)
Bullock, Rose E. (Mrs. Hugh)
Burgess, Catherine W. (Mrs. John E.)
Burtt, Angie M. (Miss)
Burtt, Carolyn Rey (Mrs. J. Albion)

Butler, Anna O. (Mrs. Frederick)
 Buttrick, Lillian M. (Mrs. Frank A.)
 Byers, Dorothy H. (Mrs. Douglas S.)
 Carlton, Alice Loomer (Mrs. F. Tyler)
 Carlton, Blanche W. (Mrs. Frank Tyler)
 Carpenter, Jane B. (Miss)
 Carter, Emma Gould (Mrs.)
 Carter, Harriet W. (Miss)
 Chamberlain, Annie H. (Mrs. Albert H.)
 Chandler, Genevieve (Mrs. Frederic N.)
 Cheever, Alice Monroe (Mrs. George)
 Cheever, Frances Moses (Mrs. Lyman F.)
 Clark, Louise M. (Mrs. Granville A.)
 Cole, Marguerite B. (Mrs. Philip P.)
 Cole, Minnie P. (Mrs. John N.)
 Cushman, Elizabeth M. (Mrs. Robert A.)
 Dake, Ruth C. (Mrs. Roscoe E.)
 Davies, Marjorie E. (Miss)
 Davis, Fannie E. (Miss)
 ✓ Day, Dorothy B. (Mrs. J. Milton)
 Dean, Marion (Mrs. James L.)
 Donald, Edith J. (Mrs. Douglas)
 ✓ Donald, Marion (Mrs. Walter C.)
 Eaton, Lucy Allen (Mrs. Thaxter)
 Eaton, Mildred F. (Mrs. James H.)
 ✓ Eckman, Marjorie G. (Mrs. Edward S.)
 ✓ Edwards, Marjorie (Mrs. William R.)
 Elliot, Grace C. (Mrs. Gordon B.)
 Emmons, Grace G. (Mrs. Harry I.)
 Ezell, Woodson Cole (Mrs.)
 Farlow, Maude Soule (Mrs.)
 Farnum, Alice R. (Miss)
 Field, Pauline G. (Mrs. Leon A.)
 Finger, Mary B. (Mrs. Louis S.)
 Flagg, Annie F. (Mrs. Burton S.)
 Freeman, Georgia N. (Mrs. E. Dudley)
 French, Anna K. (Mrs. George F.)
 French, Clara Belle S. (Mrs. Philip R.)
 French, Mary W. (Mrs. Edward V.)
 Frost, Charlotte E. H. (Mrs. Archie N.)
 Frost, Dora Messer (Mrs. George B.)
 Fuess, Elizabeth G. (Mrs. Claude M.)

Gallagher, Constance Dann (Mrs. J. Roswell)
 Gilcreast, Harriet J. (Mrs. Cleveland)
 Godfrey, Ruth M. (Mrs. Harold T.)
 Goldsmith, Bessie Punchard (Miss)
 -Graham, Marion G. (Mrs. M. Phillips)
 Green, Eleanore D. (Mrs. E. C.)
 Gutterson, Eleanor G. (Mrs. Myron E.)
 Hadley, Grace F. (Mrs. Ralph E.)
 Hall, Maud James (Mrs. Byron C.)
 -Hallowell, Ellen W. (Mrs. Morris L., Jr.)
 Hamblin, Ruth Russell (Mrs. Nathan C.)
 Hammond, Bethea M. (Mrs. Edmond E.)
 Hardy, Edith E. (Mrs. Frank H.)
 Hartigan, Celeste D. (Mrs. John J.)
 Haselton, Mabel (Mrs. George E.)
 Hay, Louise O. (Mrs. Ernest C.)
 Hearsey, Marguerite (Miss)
 Hewes, C. Madeleine (Miss)
 Hill, Erma L. (Mrs. W. Rodney)
 Hinman, Ethel P. (Mrs. George W.)
 Hirst, Julia C. (Mrs. Arthur E.)
 Hogan, Mary B. (Mrs. Philip F.)
 Holland, Emma J. (Mrs. Chester W.)
 Holmes, Harriet L. (Mrs. George M. R.)
 Hopper, Anna H. (Mrs. Henry S.)
 Horne, Mildred Videto (Mrs. Burchard Everett)
 Howe, Lillian E. (Mrs. Walter)
 Hulme, Louise D. (Mrs. Frederick R.)
 Hurlburt, Flora S. (Mrs. A. W.)
 Jaquith, Jane Pitman (Mrs. William H., 2d)
 Jenkins, Alice C. (Miss)
 Jenkins, Grace Ashby (Miss)
 Jenkins, Kate P. (Miss)
 Jenkins, Ruth M. (Mrs. Henry S.)
 -Johnson, Dorothy (Mrs. Frederick)
 Johnson, Margaret W. (Mrs. Mitchell)
 Jones, Mary N. T. (Mrs. Frederick H.)
 Jones, Susan K. (Miss)
 -Knowles, Edith M. (Mrs. A. E.)
 Kurth, Isabel S. (Mrs. William W.)
 Learnard, Grace T. (Mrs. Harry D.)
 -Lewis, Hilda (Mrs. Ellsworth H.)

Lord, Dorice (Miss)
 Lord, Elizabeth W. (Mrs. Wilfred)
 Lovely, Isabell K. (Mrs. Eugene V.)
 Lowe, Mabel F. (Mrs. Albert W.)
 Lynde, Frances W. (Mrs. Lester E.)
 - Malone, Helen (Mrs. Miles S.)
 Maynard, Clara C. (Mrs. Robert E.)
 Merrick, Grace E. (Mrs. Herbert B.)
 Moorehead, Evelyn L. (Mrs. Warren K.)
 Mudge, Alice G. (Mrs. Arthur W.)
 Musk, Julie S. (Mrs. George H.)
 Newton, Elizabeth A. (Mrs. Lester C.)
 Newton, Ella H. (Mrs. Frederick E.)
 Nichols, Arita Taft (Mrs. Edward C.)
 Nicoll, Celia R. (Mrs. Geoffrey B.)
 Noyes, Mary A. (Mrs. Harry H.)
 Nunez, Edith R. (Mrs. V. E.)
 Paddock, Anna M. (Mrs.)
 Paige, Gertrude P. (Mrs. Frank H.)
 Paradise, Alma Eaton (Mrs. Scott Hurtt)
 - Partridge, Dorothy (Mrs. Walter H.)
 Peck, Amelia K. (Mrs. Montville)
 Penniman, Anne B. (Miss)
 Penniman, S. Ella (Miss)
 Perry, Elizabeth H. (Mrs. Edwin E.)
 Peterkin, Faith K. (Mrs. L. Denis)
 † Phillips, Bertha M. (Mrs. John Lewis)
 Pratt, Mabel E. (Mrs. Henry S.)
 Pray, Ruth J. (Mrs. Philip C.)
 Rafton, Helen G. (Mrs. Harold)
 Rand, Nellie F. (Mrs. Joseph A.)
 - Rankin, Eleanor M. (Mrs. Walter)
 Richards, Emily (Miss)
 Richards, Mary E. (Miss)
 Robjent, Mary B. (Mrs. George F.)
 Sanborn, Laura M. (Miss)
 Sanborn, Dorothy F. (Mrs. Henry C.)
 Sanborn, Frances L. (Mrs. George)
 Sargent, Bertha G. (Mrs. Irving W.)
 - Savage, Adele B. (Mrs. Donald H.)
 Sawyer, Katharine C. (Mrs. Charles H.)
 Sawyer, Mary Pepperell (Mrs. James C.)

- Severance, Marion M. (Mrs. Otis C.)
- Shaw, Anne S. (Mrs. Clinton D.)
- Shepard, Constance E. (Mrs. Howell F.)
- Sheppard, Hylda O. (Mrs. John Oram)
- Sherman, Ila G. (Mrs. Kenneth L.)
- Smith, Ella S. (Mrs. B. F.)
- Smith, Esther Ward (Miss)
- Smith, L. Jeannette (Miss)
- Smith, Mary Byers (Miss)
- Snow, Margaret (Miss)
- Spencer, Marie T. (Mrs. Roy E.)
- Stevens, Marjorie F. (Mrs. Mervin E.)
- Stevenson, Mildred J. (Mrs. Henry J.)
- Stewart, Dora Whittaker (Mrs. John M.)
- Stone, Anne (Miss)
- Stone, May H. (Mrs. Colver J.)
- Stott, Ruth B. (Mrs. F. W. H.)
- Stowers, Anne (Mrs. Nathaniel)
- Sweeney, Mildred L. (Mrs. Arthur)
- Temple, Flora M. (Mrs. Fred M.)
- Temple, Florence C. (Mrs. Kirke G.)
- Tewksbury, Ethel H. (Miss)
- Thompson, Georgia R. (Mrs. Augustus P.)
- Tower, Helen (Mrs. Oswald)
- Trott, Emma D. (Mrs. Emery)
- Trott, Bertha C. (Mrs. G. S.)
- Trow, Florence B. (Mrs. William A.)
- Twichell, Julia E. (Miss)
- Wade, Frances T. (Mrs. Albert M.)
- Walén, Blanche B. (Mrs. Ernest D.)
- Wallace, Lillie T. (Mrs. Frederick A.)
- Walworth, Frances (Mrs. Joseph E.)
- Wood, Muriel P. (Mrs. Cornelius A.)
- Zumpfe, Mary (Mrs. Leroy)

†Has a substitute.

ASSOCIATE MEMBERS

Bixby, Sara J. (Mrs. Lawrence H.)	1937
Cadmus, Anne H. (Mrs. William E.)	1937
Kennedy, Roberta K. (Mrs. Rolfe Mason)	1937

SUBSTITUTE MEMBER

Bottomley, Amelia P. (Mrs. Jesse)

HONORARY MEMBERS

Angus, Annie Smart (Mrs. John C.)
Bigelow, Carrie H. (Mrs. E. Victor)
Hincks, Elizabeth T. (Mrs. Edward Y.)
Kelsey, Katharine R. (Miss)
Osgood, Etta H. (Mrs. E. S.)
Tucker, Charlotte C. (Mrs. William J.)

In Memoriam, 1938-1939

MRS. DAVID SHAW

MRS. FRANK B. GROUT

MRS. MATTHEW S. McCURDY

CHARTER

BE IT KNOWN that whereas Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson have associated themselves with the intention of forming a corporation under the name of the November Club, for the purpose of literary, social and educational purposes, and establishing and maintaining a place for a reading-room, library and social meetings, and have complied with the provisions of the Statutes of this Commonwealth in such case made and provided, as appears from the certificate of the President, Treasurer, and Directors of said corporation, duly approved by the Commissioners of Corporations, and recorded in this office:

NOW, THEREFORE, I, William M. Olin, Secretary of this Commonwealth of Massachusetts, do hereby certify that said Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson, their associates and successors, are legally organized and established as and are hereby made an existing corporation under the name of the November Club, with the powers, rights, privileges, and subject to the limitations, duties and restrictions which by law appertain thereto.



Witness, my official signature hereunto subscribed, and the seal of the Commonwealth of Massachusetts hereunto affixed this fifteenth day of June, in the year of our Lord one thousand eight hundred and ninety-one.

WILLIAM M. OLIN,
Secretary of the Commonwealth

BY-LAWS

ARTICLE I—MEMBERSHIP

The membership shall include the following classes: Regular, Honorary, Associate, and Substitute Members.

REGULAR MEMBERS

The regular membership shall be limited to two hundred.

Members may propose each year the name of one person for membership. The name must be presented in writing to the Recording Secretary with some word of recommendation, endorsed by two other members, and signed. Members of the club may endorse not more than one name each year. These names with their sponsors shall be placed on a waiting list from which the Board of Directors shall fill all vacancies as they occur. The voting shall be by ballot, and the vote of seven members of the Board of Directors shall be necessary for election. No name shall remain on the waiting list more than two years, but it may be proposed again after that time.

Regular members shall pay an annual fee of eight dollars, which shall be due on receipt of bill September 20.

Members wishing to resign from the club must present their resignation by October first, otherwise they will be held responsible for their annual dues.

Members who fail to pay their dues on or before the first meeting in November, shall forfeit their membership in the club.

New regular members shall sign the by-laws and shall pay an entrance fee of five dollars and an annual fee of eight dollars, which shall be due on or before the first meeting in November.

Regular members shall elect officers of the club and act upon all questions that come before them.

HONORARY MEMBERS

Honorary membership shall include:—

First, past presidents no longer active members of the Club.

Second, any distinguished person elected by the Club.

ASSOCIATE MEMBERS

Any lady temporarily residing in Andover, whose name has been proposed in writing, such proposals signed by three regular members, may be elected by the Board of Directors as an associate member for a term of three years.

The voting shall be by ballot, and the candidate shall receive at least seven votes.

The annual fee shall be the same as that of a regular member.

An associate member shall not participate in the business of the Club, nor be re-elected, nor retain membership after removal from Andover.

The number of associate members shall not exceed five.

SUBSTITUTE MEMBERS

A regular member intending to be absent from Andover throughout a Club year may, by notifying the secretary to that effect not later than October first, have a substitute appointed by the Board of Directors for that year. No member may have a substitute for two consecutive years.

Substitute members shall pay an annual fee of eight dollars, which shall be due on or before the first meeting in November.

Substitute members shall not take part in any business of the Club.

ARTICLE II—OFFICERS

The officers of the Club shall be a President, two Vice Presidents, a Recording and a Corresponding Secretary, a Treasurer, and six Directors, who shall together constitute a Board of Directors.

Officers shall be elected by ballot at the annual meeting: the President, Vice Presidents, Recording and Corresponding Secretaries, and Treasurer for one year, and two Directors for three years.

No Director shall be eligible for re-election until one year after the expiration of her term of service.

A vacancy in the Board of Directors occurring during the Club year shall be filled by the Board for the remainder of that Club year.

DUTIES OF OFFICERS

The President shall preside at all meetings of the Club and of the Board of Directors, and shall perform all the duties usually belonging to her office.

In the absence of the President, her duties shall devolve upon the First Vice President; or, in her absence upon the Second Vice President. In the absence of all these officers the Club may elect a President pro tempore.

The Recording Secretary shall keep a full record of all meetings of the Club; and at each meeting the records of the previous meeting shall be read for correction and approval. The Corresponding Secretary shall have charge of the correspondence of the Club.

The Treasurer shall collect and have charge of all dues, fees, and other moneys of the Club; and shall spend or invest the same as may be directed by the Board of Directors. Bills shall be approved by the President before payment.

A correct account of receipts, expenditures, and investments shall be kept, and near the close of the year the same shall be audited by some one appointed by the Board of Directors, but not from its own members. The accounts shall be closed annually, and a report thereof submitted by the Treasurer to the Board of Directors at its last meeting for the year.

This report shall be read to the Club at the annual meeting.

The Board of Directors shall have charge of all affairs and manage all business of the Club concerning which no other provision is made in the By-Laws. The Board of Directors shall appoint one of its number as a Clerk, who shall keep its records and attend to such correspondence as it may direct. The Board shall submit, at the annual meeting, a report of the work of the Club for the year then closing.

ARTICLE III—QUORUM

Twenty regular members of the Club shall constitute a quorum for the transaction of business.

ARTICLE IV—MEETINGS

Regular meetings of the Club shall begin at a date and hour determined by the Board of Directors. The Club year shall begin the first Monday in November and end on a date as near the fifteenth of April as possible.

The meetings shall be held fortnightly upon the same day of the week as the first meeting unless otherwise determined by the Board of Directors.

Special meetings of the Club may be called by the President, through the Secretary, at the request of two Directors.

The Board of Directors shall arrange its own calendar, but shall adjourn all meetings, except the last for the year, to a fixed date.

ARTICLE V—MANUAL

The business of this Club and of its Board of Directors shall be conducted according to the rules of procedure given in "Roberts' Rules of Order" when not otherwise provided for in the By-Laws.

ARTICLE VI—GUESTS

At regular meetings of the club, members may bring guests on payment of fifty cents for each guest.

ARTICLE VII—AMENDMENTS

At any regular meeting the By-Laws may be amended by a vote of two-thirds of the members present and voting, provided the amendment proposed has been presented in writing at a regular meeting of the Club at least two weeks previous.

ARTICLE VIII—SUSPENSIONS

By a unanimous vote, any By-Law, except Article VIII, may be suspended at any meeting for that day only.

This By-Law cannot be suspended.

RULES OF PROCEDURE

FOR NOMINATING AND ELECTING OFFICERS OF THE NOVEMBER CLUB

A committee of three (3), (no member of which shall be an officer of the Club), shall be elected at the annual meeting to act as a nominating committee for the ensuing year.

This committee shall send to each member of the Club, not later than March first, a blank form naming the offices to be filled, and requesting the return of the blank within one week. These returns shall be regarded as the voice of the Club, suggestive to the committee, but not limiting their choice.

After these returns have been received, the nominating committee shall prepare a ticket, placing upon it the name of one candidate for each office, having first obtained the consent of each candidate. The tickets shall be distributed and voted upon at the annual meeting. Should no person receive a majority of votes for any office, there shall be another ballot for such office.

Members shall vote by placing a cross before the name of the candidate for each office, and the voting shall be continued until all the offices are filled, unless otherwise ordered by the Club.

NOTICES

ART SCHOLARSHIP FUND

The Mrs. James B. Smith Art Scholarship fund was established in 1921 by the Art Department for the purpose of founding a scholarship to benefit pupils from the town of Andover in studying the Fine Arts. Total amount November 1, 1938, \$1028.81.

TRUSTEES

Alice C. Jenkins, Chairman
Anne B. Penniman, President of the November Club
Alice C. Jenkins, Chairman of the Art Department

The scholarship of \$30.00 has been given this year as last year to Richard Cooper of Ballardvale.

HOUSE COMMITTEE

No department shall use the clubhouse, or incur any indebtedness for the same, without consulting the House Committee.

All applications for rental of the clubhouse must be made to the House Committee.

SCHEDULE OF RENTALS

Single evening	\$15.00
Single afternoon	10.00
Series of afternoons (not less than four)	8.00

